



WHAT YOU SHOULD KNOW ABOUT A FEDERAL MIGRATORY BIRD SCIENTIFIC COLLECTING PERMIT

A Federal Migratory Bird Scientific Collecting permit will authorize you to take, transport, or possess migratory birds, their parts, nests, or eggs for scientific research or educational purposes. The conditions of a Federal Scientific Collecting permit are very specific. You should review 50 CFR parts 10, 13, and 21.23 of the Code of Federal Regulations. These regulations can be found on our website at <http://www.fws.gov/permits/ltr/ltr.shtml>. **You are responsible for reviewing and understanding these regulations before you request and accept a permit.** Below is a review of several sections pertinent to a Federal Migratory Bird Scientific Collecting permit.

1. Will my permit be restricted to certain species and numbers of birds?

Yes. Your permit will list the species and numbers of migratory birds you are authorized to collect from the wild. Therefore, your application must include information on the species and numbers of each that you intend to take.

2. Will I be able to salvage dead birds and abandoned nests and eggs under this permit?

Yes. If you wish to salvage dead birds, parts, abandoned nests and eggs, you should request this in your application. Salvage authority usually is not limited to specific species and numbers.

3. Can I transfer migratory bird specimens to an educational or scientific institution?

Yes. All suitable carcasses or parts collected under your permit may be disposed of by donation to a public museum, or a public scientific or educational institution as defined in 50 CFR 10.12 for scientific or educational purposes. Dead specimens or any parts of migratory birds (except bald and golden eagles and endangered and threatened species) should be promptly destroyed by burial or incineration if they are unsuitable for donation.

4. Do I need additional authorization to collect migratory birds on Federal or State lands or private property?

Yes. Your permit will not authorize the take or release of specimens on Federal or State lands or other public or private property without additional written authorization, permission, or permits from the applicable Federal or State agency, landowner, or custodian.

5. Will this permit authorize me to take bald or golden eagles or threatened or endangered species?

No. In most cases, you will need additional permits to take or live trap and release birds protected under the Bald and Golden Eagle Protection Act and the Endangered Species Act.

6. Do I have to use nontoxic shot when using a shotgun to take migratory birds?

Yes, you must use a nontoxic shot listed in 50 CFR 20.21(j) (<http://migratorybirds.fws.gov/cfr/nontoxicshot.pdf>), with the following exceptions:

- (a) You may use lead shot when non-toxic shot is not produced in the small sizes needed to preserve the integrity of the specimens.
- (b) You may use lead shot in habitats where its use is allowed for sport hunting purposes.

7. Can I take migratory game birds outside of the hunting season?

If you take migratory game birds during open hunting seasons, you must comply with all applicable Federal and State hunting regulations. If you intend to collect migratory game birds outside the hunting seasons or if you need to exceed bag limits during the hunting seasons, you must request this in your application.

8. *Do I need to tag the migratory birds I collect?*

Yes. Your permit will require that you tag each bird you collect or salvage. Each tag must include the following information: (a) date and location of collection, (b) name of person who collected the specimen, and (c) the permit number under which the specimen was collected.

9. *Can I import or export migratory birds under this permit?*

Yes. If you intend to import or export specimens for scientific or educational purposes, you may request that this authorization be included on your scientific collecting permit. Your application must describe the types of specimens you intend to import or export, to and from whom you expect to ship, and the ports you expect to use. All wildlife shipments must enter and exit the United States through a wildlife port designated in 50 CFR 14.12 unless a port exception is authorized on your permit or you have a separate exception to designated port permit issued under 50 CFR Part 14. Be aware that migratory birds that are also protected under the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES), the Endangered Species Act, or the Wild Bird Conservation Act may require additional permits. Bald and golden eagles may not be imported or exported.

10. *Do I need a State permit to take migratory birds?*

Your Federal permit is not valid unless you are also in compliance with State requirements. This means that if your State requires you to have a State scientific collecting permit, you must hold a valid State permit in order for your Federal permit to be valid. You will be required to submit a copy of the State permit with your Federal application. It is your responsibility to make sure you comply with State permit requirements.

11. *Will I be required to keep records of my activities?*

Yes. You must maintain accurate records of operations on a calendar-year basis. Your records should reflect the species taken, date taken, location (county and state) where birds were collected, numbers taken or salvaged and disposition of all birds.

12. *Will I be required to submit an annual report of activities?*

Yes. You will receive an annual report from your Regional Migratory Bird Permit Office. Reports also can be found on our website at: www.permits.fws.gov/mbpermits/birdbasics.html. This report must be completed and submitted to your issuing office by January 10 of each year.

13. *What is required to transfer my permit to a new location?*

Any address change or other circumstances that affect your permit must be reported to your Regional Migratory Bird Permit Office in writing within 10 days so your permit can be amended. (See 50 CFR 13.23)

14. *Will anyone inspect my records or scientific collecting activities?*

By accepting a Federal Scientific Collecting permit, you authorize an agent of the Service to enter your premises at any reasonable hour to inspect the wildlife you hold, your books or records. (See 50 CFR 13.47)

15. *How do I renew my permit?*

A renewal letter or form and annual report form will be sent to you at least 60 days prior to the expiration of your permit. If you wish to renew your permit, you must return the completed renewal to your Regional Migratory Bird Permit Office at least 30 days prior to the expiration of your permit and include a copy of your current State permit, if one is required. If we receive your renewal request at least 30 days prior to the expiration of your permit, your permit will remain valid beyond the expiration date for the activity authorized on the permit until a decision on your renewal is made. If you allow your permit to expire before requesting renewal, you may be required to submit a new application. (See 50 CFR 13.22 and 13.11(c))



Department of the Interior
U.S. Fish and Wildlife Service

Expires 7/2007
OMB No. 1018-0022

Federal Fish and Wildlife Permit Application Form

Return to: Migratory Bird Permit Office
U.S. Fish and Wildlife Service

Type of Activity:
Migratory Bird Scientific Collecting

Complete section A or B, and sections C and D of this application. See attached Permit Application Instructions.

A. Complete if applying as an individual						
1.a. Last name:		1.b. First name:		1.c. Middle name or initial:	1.d. Suffix	
1.e. Doing business as (dba):		2.a. Mailing Address (line 1):		2.b. Mailing Address (line 2):		
2.c. Mailing Address (line 3):		3.a. City:		3.b. County:	3.c. Province:	3.d. State:
3.e. Zip code/postal code :		3.f. Country:		4. Date of birth (mm/dd/yyyy):		5. Social Security No:
6. Occupation:		7. List of any business, agency, organizational, or institutional affiliation associated with the wildlife or plants to be covered by this permit:				
8. Home telephone number:		9. Work telephone number:		10. Fax number:		11. E-mail address:

B. Complete if applying as a business, corporation, public agency or institution						
1.a. Name of business, agency, or institution:		1.b. Doing business as (dba):		2. Tax identification no.:		
3.a. Mailing address (line 1):		3.b. Mailing address (line 2):		3.c. Mailing address (line 3):		
4.a. City:		4.b. County		4.c. State:	4.d. Zip code:	
5.a. Principal officer - Last name:		5.b. First name:		5.c. Middle name or initial	5.d. Suffix	
5.e. Principal officer title:		6. Describe the type of business, agency, or institution and provide state of incorporation:				
7. Home telephone number:		8. Work telephone number:		9. Fax number:		10. E-mail address:

C All applicants complete		
1. Do you currently have or have you had any Federal Fish and Wildlife permits? (For simplification, all licenses, permits, registrations, and certificates will be referred to as a permit.) Yes <input type="checkbox"/> If yes, list the number(s) of the most current permit you have held: _____ No <input type="checkbox"/>		
2. Have you obtained all required State, Federal or foreign government approval(s) to conduct the activity you propose? Yes <input type="checkbox"/> If yes, provide a copy of the approval(s). Have applied <input type="checkbox"/> Not required <input type="checkbox"/>		
3. Enclose a check or money order payable to the U.S. FISH AND WILDLIFE SERVICE in the amount of \$100 if you are applying for a new permit or \$50 if you are requesting a substantive amendment to your existing valid permit. Federal, tribal, state, and local government agencies, and individuals and institutions acting on behalf of such agencies, are exempt		
4. Certification: I hereby certify that I have read and am familiar with the regulations contained in Title 50, Part 13, of the Code of Federal Regulations and the other applicable parts in subchapter B of Chapter I of Title 50, and I certify that the information submitted in this application for a permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.		
5. Signature (in blue ink) of applicant/person responsible for permit in Section A or B. (Photocopies/stamped signatures are not accepted.)		6. Date (mm/dd/yyyy):

D. SCIENTIFIC COLLECTING (Migratory Bird Treaty Act, 50 CFR 21.21, 21.23; Eagle Act, 50 CFR 22.21)

Note: A Scientific Collecting Permit is required to capture or collect migratory birds for scientific purposes. Permits are available to scientists and researchers affiliated with scientific or educational institutions, organizations, or agencies. Specimens collected under a scientific collecting permit must be released or deposited with a public scientific or educational institution upon completion of the study, unless you hold a special purpose permit authorizing possession for a longer period. Eagle parts must be deposited with the National Eagle Repository. A scientific collecting permit may be valid for up to 3 years.

You should be as specific as possible in your responses to the questions below. We strongly recommend that you submit your application at least 60 days prior to the date that you need your permit, as required by 50 CFR 13.11(c).

Please make sure you attach a copy of any pertinent State permits, as requested on page 1 of this application.

Please provide the following information on a separate sheet of paper:

1. A description of your proposed activity, including:
 - (a) The species (scientific and common name) and quantity of birds, parts, nests, and eggs you propose to collect. If this will be a multi-year project, indicate the species and quantity to be collected each year.
 - (b) The type of collecting you propose (e.g., trap and release, live-capture, kill, salvage).
 - (c) If live-capture is proposed, the method of capture, and if applicable, where and for how long the birds will be maintained in captivity and a description of the enclosures.
 - (d) If trap and release, where birds will be released to the wild, including specific sites if known
 - (e) Location or locations (State and county, or equivalent) where collecting is proposed, including specific sites if known. (If you will be collecting on Federal lands, you will require additional authorization from the land manager.)
 - (f) The dates or seasons collecting will occur. If migratory game bird species will be collected, indicate whether it will be during hunting season for the species. If during the hunting season, indicate whether the proposed method of collecting is lawful under the applicable hunting regulations.
 - (g) The date you wish to start collecting.
 - (h) The date you anticipate completing the collecting and holding of birds.
2. The purpose and justification for the proposed collecting, including an outline or study proposal for any research involved.
3. A full description of your background and expertise in conducting the proposed activities. If this information is already contained in another permit file in your permitting office, you may refer to the permit number for that file.
4. The name and address of the public scientific or educational institution(s) to which all migratory bird specimens will be donated upon completion of study.
5. Indicate if you wish your scientific collecting permit to include authorization to import and/or export lawfully acquired migratory bird specimens for scientific or educational purposes. If you request this authorization, describe the types of specimens that will be shipped, to and from whom specimens will be shipped, and the U.S. port(s) of entry/exit you will use (list attached). (Note: You may require additional permits for species protected by the Convention on International Trade in Endangered Species (CITES), the U.S. Endangered Species Act, or the Wild Bird Conservation Act. **Bald and golden eagles may not be imported or exported.**)
6. If you propose to collect in the United States but do not reside here, provide the name of a contact, an address, and telephone number where you can be reached in the United States.
7. You must retain records relating to the activities conducted under your permit for at least 5 years from the date of expiration of the permit. Please provide the address where these records will be kept.
8. Subpermittees: Please provide the name and address of anyone who will be conducting activities under the permit. Briefly describe what they will be doing and their qualifications. Anyone who will be assisting you with the permitted activities must either possess their own Federal permit or be listed as a subpermittee under your permit. (They may also require a State permit.) As the primary permittee, you will be legally responsible for ensuring that your subpermittees adhere to the terms of your permit.

PERMIT APPLICATION FORM INSTRUCTIONS

The following instructions pertain to the standard Permit Form 3-200 that must be completed as an application for a U.S. Fish and Wildlife Service permit. The General Permit Procedures in 50 CFR 13 address the permitting process. For simplification, all licenses, permits, registrations, and certificates will be referred to as a permit.

- Complete section A or B, and sections C and D of the application. Print clearly or type in the information. An incomplete or unclear application may cause delays in processing or may be returned to the applicant.
- Provide any required additional information or attachments outlined in section D of the application form. Be as complete and descriptive as possible. If there is any doubt as to the information's relevance, include it with the application.
- Sign the application **in blue ink** and send the original to the address at the top of the application. Faxes or copies of the original signature will not be accepted.
- Please plan ahead. Allow at least 60 days for your application to be processed ([50 CFR 13.11](#)). Some applications may take longer than 90 days to process. Applications are processed in the order they are received.
- Additional forms and instructions, as well as regulations, are available on the Internet at <http://permits.fws.gov/>.

Most of the application form is self-explanatory, but the following provides some assistance for completing the form.

COMPLETE EITHER SECTION A OR SECTION B:

Section A. **"Complete if applying as an individual"** - Enter the complete name of the responsible individual who will be the permittee if a permit is issued. Enter personal information that identifies the applicant. All blocks must be completed. If you are applying as an individual but conducting permitted activities as a business, provide the name of the business. If you are applying on behalf of a client, the personal information must pertain to the client. A document evidencing power of attorney must be included with the application.

Section B. **"Complete if applying as a business, corporation, public agency, or institution"** - Enter the complete name and address of the business, agency, institution, or other organization that will be the permittee if a permit is issued. Give a brief description of the type of business or activity the applicant is engaged in, the name and phone number of the person in charge (i.e., principal officer), and if the company is incorporated, the state in which it is incorporated.

ALL APPLICANTS COMPLETE SECTION C:

Block C.1 **"Do you currently have or have you had any federal fish and wildlife permits?"** List the number(s) of your most current FWS or CITES permit or the number of the most recent permit if none are currently valid. (Do not list permits of others under which you acted as a subpermittee or agent.)

Block C.2 **"Have you obtained all required state, federal or foreign government approval to conduct the activity you propose?"** (Please be aware that there may be other requirements necessary to conduct this activity, such as local zoning requirements.) If "yes," list the state, federal or foreign countries involved and type of document required. Include a copy of these documents with the application. If "no," indicate what steps you have taken to secure approval (use attachment if necessary). If you have applied for the documents, check the "have applied" box and list the state, federal or foreign countries involved and type of documents required. If the proposed activity is not regulated check "not required."

Block C.3 **"Application fee:"** - You must enclose a permit processing fee unless you are fee exempt. Consult the Application Processing Fee section on the next page. Make your check or money order payable to the "U.S. Fish and Wildlife Service" and attach it to the application form. If you are fee exempt, write "EXEMPT" in the fee block and attach proof of exempt status with your application.

Block C.4 **"CERTIFICATION"** The individual identified in Section A, the principal officer named in Section B, or person with a valid power of attorney (documentation must be included in the application) must sign and date the application in **blue ink**. This signature binds the applicant to the statement of certification. This means that you certify that you have read and understand the regulations that apply to the permit. You also certify that everything included in the application is true to the best of your knowledge. Be sure to read the statement and re-read the application before signing.

ALL APPLICANTS COMPLETE SECTION D:

Provide any required additional information outlined in Section D of the application form. Be as complete and descriptive as possible. If there is any doubt as to the information's relevance, include it with the application.

APPLICATION FOR A FEDERAL FISH AND WILDLIFE PERMIT

Paperwork Reduction Act and the Privacy Act – Notices

In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501, et seq.) and the Privacy Act of 1974 (5 U.S.C. 552a), please be advised that:

1. The gathering of information on fish and wildlife is authorized by:
 - (a) Bald and Golden Eagle Protection Act (16 U.S.C. 668), Title 50, Part 22, of the Code of Federal Regulations (CFR);
 - (b) Endangered Species Act of 1973 (16 U.S.C. 1531-1544), Title 50, CFR Part 17;
 - (c) Migratory Bird Treaty Act (16 U.S.C. 703-712), Title 50, CFR Part 21;
 - (d) Marine Mammal Protection Act of 1972 (16 U.S.C. 1361 *et seq.*), Title 50 CFR Part 18
 - (e) Wild Bird Conservation Act (16 U.S.C. 4901-4916), Title 50, CFR Part 15;
 - (f) Lacey Act (18 U.S.C. 42); Injurious Wildlife, Title 50 CFR Part 16;
 - (g) Convention on International Trade in Endangered Species of Wild Flora and Fauna (CITES) (TIAS 8249); Title 50, CFR Part 23.
 - (h) General Provisions, Title 50 CFR Part 10;
 - (i) General Permit Procedures, Title 50 CFR Part 13; and
 - (j) Wildlife (Import/export/transport), Title 50 CFR Part 14.
2. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the above laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. Response is not required unless a currently valid Office of Management and Budget (OMB) control number is displayed on the form.
3. Certain applications for permits authorized under the Endangered Species Act of 1973 (16 U.S.C. 1539) and the Marine Mammal Protection Act of 1972 (16 U.S.C. 1371-1383) will be published in the Federal Register as required by the two laws.
4. Disclosures outside the Department of the Interior may be made without the consent of an individual if the disclosure is compatible with the purposes for which the record was collected. (Ref. 68 FR 52611, September 4, 2003)
 - (a) To subject matter experts, state, federal, local, and foreign agencies for the purpose of obtaining advice relevant to making a decision on an application for a permit or when necessary to accomplish a FWS function related to this system of records.
 - (b) To the public as a result of publishing Federal Register notices announcing the receipt of permit applications for public comment or notice of the decision on a permit application.
 - (c) To federal, state, local, or foreign wildlife and plant agencies for the exchange of information on permits granted or denied to assure compliance with all applicable permitting requirements.
 - (d) Captive-bred Wildlife registrants under the Endangered Species Act for the exchange of authorized species, and to share information on the captive breeding of these species.
 - (e) To federal, state, and local authorities who need to know who is permitted to receive and rehabilitate sick, orphaned, and injured birds under the Migratory Bird Treaty Act and the Bald and Golden Eagle Protection Act; federally permitted rehabilitators; individuals seeking a permitted rehabilitator with whom to place a bird in need of care; and licensed veterinarians who receive, treat, or diagnose sick, orphaned, and injured birds.
 - (f) To the Department of Justice, or a court, adjudicative, or other administrative body or to a party in litigation before a court or adjudicative or administrative body, under certain circumstances.
 - (g) To the appropriate federal, state, tribal, local, or foreign governmental agency responsible for investigating, prosecuting, enforcing, or implementing statutes, rules, or licenses, when we become aware of a violation or potential violation of such statutes, rules, or licenses, or when we need to monitor activities associated with a permit or regulated use.
 - (h) To a congressional office in response to an inquiry to the office by the individual to whom the record pertains.
 - (i) To the General Accounting Office or Congress when the information is required for the evaluation of the permit programs.
 - (j) To provide addresses obtained from the Internal Revenue Service to debt collection agencies for purposes of locating a debtor to collect or compromise a Federal claim against the debtor, or to consumer reporting agencies to prepare a commercial credit report for use by the FWS.
5. For individuals, personal information such as home address and telephone number, financial data, and personal identifiers (social security number, birth date, etc.) will be removed prior to any release of the application.
6. The public reporting burden on the applicant for information collection varies depending on the activity for which a permit is requested. The relevant burden for a migratory bird scientific collecting application is 5 hours, and 2 hours for reporting. This burden estimate includes time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. You may direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, Mail Stop 222, Arlington Square, U.S. Department of the Interior, 1849 C Street, NW, Washington D.C. 20240.

Freedom of Information Act – Notice

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that you identify any information that should be considered privileged and confidential business information to allow the Service to meet its responsibilities under FOIA. Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page and must be accompanied by a non-confidential summary of the confidential information. The non-confidential summary and remaining documents may be made available to the public under FOIA [43 CFR 2.13(c)(4), 43 CFR 2.15(d)(1)(i)].

Application Processing Fee

The fee to process a migratory bird scientific collecting permit application is \$100.00. This fee applies to new permit applications and permit renewals. The fee to process a substantive amendment to an existing valid permit is \$50.00. Substantive amendments are those that pertain to the purpose and conditions of the permit and are not purely administrative. Administrative changes, such as updating name and address information, are required under 50 CFR 13.23(c), and such amendments do not require a fee. Checks should be made payable to "U.S. Fish and Wildlife Service." The fee does not guarantee the issuance of a permit. It will not be refunded regardless of whether a permit is issued, abandoned, or denied. We will not refund any application fee under any circumstances if we have processed the application. However, we may return the application fee if you withdraw the application before we have significantly processed it. ([50 CFR 13.11\(d\)](#))

The application fee does not apply to any federal, tribal, state, or local government agency or to any individual or institution acting on behalf of such agency for the proposed activities.

Designated Ports

Generally, all wildlife (including parts and products) must be imported or exported through one of the following designated ports.

Anchorage, AK

P.O. Box 190045
Anchorage, Alaska 99519
907/271- 6198; 907/271-6199 fax

Atlanta, GA

P.O. Box 45287
Atlanta, Georgia 30320
404/763-7959; 404/763-7560 fax

Baltimore, MD

40 S. Gay Street, #223
Baltimore, Maryland 21202
410/865-2127; 410/865-2129 fax

Boston, MA

70 Everett Avenue, Suite 315
Chelsea, MA 02150
617/889-6616; 617/889-1980 fax

Chicago, IL

Wildlife Inspection Program
P.O. Box 66726
Chicago, Illinois 60666-0726
773/894-2910; 773/894-2916 fax

Houston

16639 W. Hardy
Houston, Texas 77060-6230
281/446-1284; 281/540-0357 fax

Dallas/Ft. Worth, TX

1717 West 23rd, Suite 105
DFW Airport, Texas 75261
972/574-3254; 972/574-4669 fax

Honolulu, HI

3375 Koapaka St. #F275
Honolulu, Hawaii 96819-1867
808/861-8525; 808/861-8515 fax

Los Angeles, CA

370 Amapola Ave. #114
Torrance, California 90501
310/328-6307; 310/328-6399 fax

Louisville

601 Broadway, Suite 115-A
Louisville, Kentucky 40202
502/582-5989; 502/582-5981 fax

Memphis

University of Memphis- South Camp
Memphis, Tennessee 38512
901/360-7007; 901/360-7010

Miami, FL

10426 N.W. 31st Terrace
Miami, Florida 33172
305/526-2610; 305/526-7480 fax

Newark, NJ

1210 Corbin St
SeaLand Bldg, 2nd Fl.
Elizabeth, New Jersey 07201
973/645-6171; 973/645-6533 fax

New Orleans, LA

2424 Edenborn, Room 100
Metairie, Louisiana 70001
504/219-8870; 504/219-8868 fax

New York, NY

70 E. Sunrise Hwy. #419
Valley Stream, New York 11580
516/825-3950; 516/825-3597 fax

Portland, OR

7000 NE Airport Way, Rm C2732
Portland, Oregon 97238
503/231-6135; 503/231-6133 fax

San Francisco, CA

1633 Old Bayshore Hwy., Ste. 248
Burlingame, California 94010
650/876-9078; 650/876-9701 fax

Seattle, WA

2580 South 156th Street
Seattle, Washington 98158
206/764-3463; 206/764-3485 fax



U.S. Fish & Wildlife Service

Migratory Bird Regional Permit Offices

REGION 1: California, Hawaii, Idaho, Nevada, Oregon, Washington

911 N.E. 11th Avenue
Portland, OR 97232-4181

REGION 2

Arizona, New Mexico, Oklahoma, Texas

P.O. Box 709
Albuquerque, NM 87103

REGION 3

Iowa, Illinois, Indiana, Minnesota, Missouri, Michigan, Ohio, Wisconsin

One Federal Drive
Fort Snelling, MN 55111

REGION 4

Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virgin Islands, Puerto Rico

P.O. Box 49208
Atlanta, GA 30359

REGION 5

Connecticut, District of Columbia, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Virginia, Vermont, West Virginia

P.O. Box 779
Hadley, MA 01035-0779

REGION 6

Colorado, Kansas, Montana, North Dakota, Nebraska, South Dakota, Utah, Wyoming

P.O. Box 25486
DFC(60130)
Denver, CO 80225-0486

REGION 7

Alaska

1011 E. Tudor Road
Anchorage, AK 99503